



**LEGAL NOTICE
NORTH PALOS FIRE PROTECTION DISTRICT**

**ANNOUNCES TESTING FOR THE POSITION OF
FIREFIGHTER/PARAMEDIC**

The North Palos Fire Protection District is now accepting applications to create an eligibility list for the position of Firefighter/Paramedic. The testing will establish an eligibility list that is good for two (2) years.

Testing process will be as follows:

- **APPLICATION AVAILABLE:** Tuesday, February 1, 2022 at 8:00am in-person or at www.northpalosfire.org
- **APPLICATION DEADLINE:** Monday, February 28, 2022 by 4:00pm – Exam study guides will be distributed when the application is returned.
- **ORIENTATION AND WRITTEN EXAMINATION:** Tuesday, March 8, 2022, at Station #1, 10629 S Roberts Rd, Palos Hills, IL. Check-in will begin at 6:00pm, with doors being locked promptly at 7:00pm for the orientation to begin.
- Provide certification of passing the Candidate Physical Assessment Test (CPAT) and ladder climb through an IAFF licensed agency within the previous 12-month period (due by the written exam March 8, 2022).
- **Interviews will start on March 16, 2022.** A 70% on the written score must be obtained to continue to this phase of the testing process. NO RECORDING DEVICES, CELL PHONES, PORTFOLIOS, OR BRIEFCASES WILL BE PERMITTED INTO THE INTERVIEW ROOM. PLEASE LEAVE ANY OF THESE ITEMS IN YOUR VEHICLE.

All applicants must be US citizens, a minimum of 21 years of age and cannot be 35 years of age or older at time of hire, except as otherwise provided by Illinois Statute 65 ILCS 5/10-2.1-6.

All applicants must be IL State Certified Paramedics at time of hire.

Candidates must submit copies of the following with their applications (reference complete list with application):

North Palos FPD Authorization Form	Current CPAT and Ladder Climb <i>(If not available when application due, must be completed and submitted by Written Exam)</i>	High School Diploma/GED	Driver's License
State Certified Paramedic Card <i>(If not available when application due, must be submitted at time of hire)</i>	Firefighter II or Basic Operations Firefighter Certification	Firefighter III or Advanced Certification (if applicable)	Birth Certificate

Preference Points: The Preference Point documentation process will be discussed at the Mandatory Orientation.

Veteran	5 points	Educational	2.5 points
Residency	2.5 points	Experience	up to 5 points

Current starting salary is **\$70,966.82**.

Request Application: **North Palos Fire Protection District or www.northpalosfire.org**
Administrative Office
10629 S Roberts Rd
Palos Hills, IL 60465

Applications must be returned to the Administrative Office no later than **Monday, February 28, 2022, by 4:00pm**
No emailed applications will be accepted

A **non-refundable \$25.00** application fee must be paid at time of return, **NO EXCEPTIONS. Cash or check only.** Applications submitted **MUST** have all required documents attached when turned in otherwise they will be considered incomplete and shall be disqualified.

Exam study guides will be distributed when the application is returned

CPAT INFORMATION

It is the responsibility of the candidate to contact the below to schedule testing

Location	Test Date	Phone Number	Website
MABAS 24 CPAT	February 5, 10, 18, 25	708-607-CPAT (2728)	http://www.mabas24.org/index.php/cpat

CPAT testing and certification and all costs related to them are the responsibility of the applicant.

The North Palos Fire Protection District is an equal opportunity employer



**NORTH PALOS FIRE PROTECTION DISTRICT
WAGE & BENEFIT SCHEDULE
FIREFIGHTER/PARAMEDIC
2022**

24 hours on-duty – 48 hours off-duty

Salary – Full time Firefighter/Paramedic (first year probationary)

0 – 12 months	\$ 70,966.82
13 – 24 months	\$ 75,895.05
25 – 36 months	\$ 83,780.25
37 – 48 months	\$ 89,694.15
49 and beyond	\$ 98,564.98

Longevity Bonus \$600.00 on each anniversary as follows:

After 5 years	\$ 600.00
After 10 years	\$ 1,200.00
After 15 years	\$ 1,800.00
After 20 years	\$ 2,400.00

Health Insurance – Medical, Dental, Vision, Rx and Life

Downstate Pension Plan – Tier 2

Vacation Days

0 – 5 years	5
After 5 years	8
After 10 years	10
After 15 years	14
After 20 years	15

Sick Days – 6 days annually

Personal Days – 2 days annually

Floater day – 1 day annually

Holidays – One annual payment of \$4,000.00 paid on November 1st

Associates Degree – \$500.00 per year Bachelor's Degree – \$1,000.00 per year

EDUCATION

17. **CIRCLE HIGHEST GRADE COMPLETED**

GED CERTIFICATE HIGH SCHOOL COLLEGE 1 2 3 4
GRADUATE SCHOOL M.A. Ph.D. OTHER

	Name and Address of School (include City and State)	Date(s) Attended	Graduate ? Yes No
18.	High School _____		
19.	Undergraduate Education _____		
20.	Graduate Education _____		
21.	Trade Schools _____		
22.	What college degrees have you attained? _____		
23.	List course work relevant to position for which you have applied: _____ _____ _____		

MILITARY

24. Are you now or have you ever been in the military service? Yes ____ No ____
25. Branch of service _____
26. Are you now or were you ever an active member of any branch of the U.S. Military Reserve Forces or National Guard Unit? Yes _____ No _____
- Rank _____
27. Unit _____ From _____ To _____

CONVICTION HISTORY

28. Have you ever been convicted of a crime other than minor traffic violations?
Yes _____ No _____

If "Yes," explain below:

DATE	POLICE AGENCY	OFFENSE	DISPOSITION OF CASE

29. List all traffic convictions and accidents you have had in the last four (4) years. (If more room is needed, please type on a separate page and attach).

LOCATION (City-State)	APPROXIMATE DATE	VIOLATION	DISPOSITION

EMPLOYMENT HISTORY

List all jobs you have had for the last ten (10) years. Include periods of unemployment. Put your present job first. Include military service in proper time sequence along with temporary or part-time jobs.

30. **Present employer's name:**

_____ **Phone** _____

Address _____
Number & Street City State Zip

Job Description _____

Do you object to our contacting them? _____

Employed _____ to Present **Salary** _____ **Per** _____
month-year

31. **Employer's name** _____ **Phone** _____

Address _____
Number & Street City State Zip

Job Description _____

Do you object to our contacting them? _____

Employed _____ to _____ **Salary** _____ **Per** _____
month-year month-year

32. **Employer's name** _____ **Phone** _____

Address _____
Number & Street City State Zip

Job Description _____

Do you object to our contacting them? _____

Employed _____ to _____ **Salary** _____ **Per** _____
month-year month-year

33. **Employer's name** _____ **Phone** _____

Address _____
Number & Street City State Zip

Job Description _____

Do you object to our contacting them? _____

Employed _____ to _____ **Salary** _____ **Per** _____
month-year month-year

34. **Employer's name** _____ **Phone** _____
Address _____
Number & Street _____ City _____ State _____ Zip _____
Job Description _____
Do you object to our contacting them? _____
Employed _____ to _____ **Salary** _____ **Per** _____
month-year month-year

35. Have you ever been suspended or terminated, other than from an economic layoff, from any prior employment? Yes ____ No ____ If yes, please explain:

36. Have you ever resigned from any employment position because of misconduct or unsatisfactory performance or while under investigation? Yes _____ No _____
If yes, explain: _____

37. Have you ever taken a firefighter examination or any other civil service examination?
Yes _____ No _____
Agency _____ Date _____ Position on List _____
Status _____

38. Are you currently on any eligibility list(s)? Yes _____ No _____
If yes, indicate position applied for, status on list, and expiration date of each: _____

REFERENCES

Please list three (3) adults not related to you and not former employers, who have known you for more than three (3) years. All persons to whom you refer will be asked to appraise your character, ability, experience, personality, and other qualities.

39. Name _____ Address _____
Home Phone _____ Business Phone _____
Occupation _____ Relationship _____

40. Name _____ Address _____
Home Phone _____ Business Phone _____
Occupation _____ Relationship _____

41. Name _____ Address _____
Home Phone _____ Business Phone _____
Occupation _____ Relationship _____

42. List organizations of which you are a member that relate to the position for which you are applying:

43. Explain your reasons for wanting to become a firefighter: _____

44. Person(s) to be notified in case of emergency.

Name _____ Address _____
Phone _____ Relationship _____

Name _____ Address _____
Phone _____ Relationship _____

Name _____ Address _____
Phone _____ Relationship _____

SUBMISSION OF DOCUMENTATION AND CREDENTIALS

45. I understand that if I am placed on any eligibility list, I will be fingerprinted, and a set of my fingerprints will be furnished to the Illinois Department of State Police and to the Federal Bureau of Investigation.
46. I understand that I must provide the Board of Fire Commissioners with COPIES of the following documentation and/or certifications at the times indicated below. Other relevant fire service certificates, such as Firefighter III, Hazardous Materials I or II, may be submitted with the application but are not required. If at any time any of the documentation is updated or if my credentials change, I must submit the new documentation or certifications to the Commission as soon as possible. I further understand that failure to submit any of the following documentation and/or certifications at the times indicated may result in my application no longer being considered by the Commission and/or loss of my position on the eligibility list or withdrawal of a conditional offer of hire.

DOCUMENTATION

TIME OF SUBMISSION

North Palos Fire Protection District Authorization Form	With this application
Firefighter II / BOF Certification	With this application
Firefighter III / AFT Certification	With this application
EMT – Paramedic Certification Licensed from State of Illinois	With this application
Proof of passage of Candidate Physical Ability Test (CPAT) With ladder certification	With this application
Copy of High School or GED diploma (Do not send college certificates as substitutes)	With this application
Valid driver's license	With this application
One of the following:	With this application
- Birth certificate issued by the State Department, Form FS-545	
- Birth certificate issued abroad by the State Department, Form DS-1350	
- Original or certified copy of a birth certificate issued by a state, county, or municipal authority, bearing a seal	
- Native American tribal documents	
- U.S. citizen identification card, INS Form 1-197	
- Identification card for use of a resident citizen in the U.S., INS Form 1-179	

I HEREBY CERTIFY THAT I HAVE READ THE ABOVE QUESTIONS AND STATEMENTS, AND I CERTIFY THAT THERE ARE NO MISREPRESENTATIONS, OMISSIONS, OR FALSIFICATIONS IN THIS QUESTIONNAIRE, AND THAT ALL MY ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THAT MISREPRESENTATIONS, OMISSIONS OR FALSIFICATIONS ON THIS QUESTIONNAIRE OR AT ANY TIME DURING THE HIRING PROCESS MAY RESULT IN MY APPLICATION NO LONGER BEING CONSIDERED OR IN TERMINATION OF MY EMPLOYMENT WITH THE NORTH PALOS FIRE PROTECTION DISTRICT.

Dated at _____ Illinois, this _____ day of _____, 20____.

Signature in Full _____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. This organization is committed to the policy of equal employment opportunity in recruitment, hiring, career advancement, and all other personnel practices. Your job related experience and other qualifications will be considered without discrimination on the grounds of race, color, religion, sex, national origin, age, or physical or mental handicap. All information provided in this application will be treated confidentially and will be used only to help assure the best use of your abilities if you are employed with us.

FORM D

NORTH PALOS FIRE PROTECTION DISTRICT PREFERENCE POINTS FOR FIREFIGHTER CANDIDATES

After the Initial Eligibility Register is created, candidates who are eligible for preference points may submit a claim for these points in writing to the Board of Fire Commissioners on its standard form. This claim must be made within ten (10) days after the posting of the Initial Eligibility Register or the points will be deemed waived. Applicants may claim up to three (3) types of preference points:

1. **Experience Preference Points (maximum 5 points)**

Any applicant who has been a paid-on-call or a part-time certified Firefighter II, Firefighter III, EMT-B, or EMT-P for the North Palos Fire Protection District shall be awarded one-half point for each year of successful service, up to a maximum of five (5) points at the time of the posting of the initial eligibility register.

Any applicants from outside the North Palos Fire Protection District who were employed as full-time certified firefighters or paramedics for at least two (2) years at another fire protection district or municipality shall be awarded one (1) point for each year up to a maximum of five (5) points. No experience preference points will be awarded to applicants for service with a private employer who had a contract for fire or ambulance service with another fire protection district or municipality.

Proof of such service must include submission of copies of applicable certificates and a sworn affidavit signed by the applicant (see attached **Form E**). Note that proof of paid-on-call or full-time service may be verified by the District. Also note that an applicant may not receive experience preference points for a certificate if the amount of points awarded would place the applicant before a veteran on the eligibility register. Finally, no person shall be awarded more than the maximum of five (5) points for experience.

2. **Veteran's Preference Points (maximum 5 points)**

Applicants who served in the United States military actively for at least one (1) year and who were honorably discharged or are now on inactive or reserve duty shall receive five (5) points. Proof of prior service must include a copy of Military Form DD-214 (long form) as proof of active service, evidence of the honorable discharge, and a sworn affidavit signed by the applicant.(see attached **Form E**) Proof of current inactive or reserve service must include the applicant's most recent Leave and Earnings Statement (LES).

3. **Educational Preference Points (maximum 2.5 points)**

Applicants who have successfully obtained an associate's degree in the field of fire service or emergency medical services, or a bachelor's degree from an accredited college or university shall receive two and a half (2.5) points. A certified transcript must be included with the request for preference points as proof of the attainment of degree.

4. **Residency Preference Points (70 ILCS 705/16.06b(h)(6)) (Max. 2.5 Points)**

Applicants who have maintained their principal personal residence within the boundaries of the North Palos Fire Protection District for the 24 months preceding the time of application shall receive two and a half (2.5) preference points. Proof of residency must be shown in order to obtain the points.

Á

FORM E

**NORTH PALOS FIRE PROTECTION DISTRICT
PREFERENCE POINT CLAIM FORM AND AFFIDAVIT**

If you wish to claim preference points for the Final Eligibility Register for hire with the North Palos Fire Protection District, please complete the following form and submit it with any required attachments within ten (10) days after the posting of the Initial Eligibility Register. Failure to submit the request within ten (10) days shall be deemed a waiver of the points.

A. Experience Preference Points (70 ILCS 705/16.06b(h)(5)) (Max. 5 points)

Please state the relevant dates of successful service in the following capacities and attach Firefighter II, Firefighter III and/or EMT Certificates; do not include employment with any private company or service even if that employment provided service to a fire district or municipality.

**1. North Palos Fire Protection District
Part-time Firefighter and/or EMT**

Date of Service (month/date/year): _____ to _____

OSFM Certification Dates (month/date/year): _____

FF II / BOF: _____ FF III / AFT: _____

EMT-B: _____

EMT-P: _____

2. Full-time Firefighter and/or Paramedic-Another Fire Department

Name of Department/District: _____

Address: _____

Phone Number: _____

Date of Service (month/date/year): _____ to _____

Name of Department/District: _____

Address: _____

Phone Number: _____

Date of Service (month/date/year): _____ to _____

B. Veteran's Preference Points (70 ILCS 705/ 16.06b(h)(1)) (Max. 5 points)

Please state the following information regarding your military service and attach form DD-214 (long form) and proof of honorable discharge, or most recent Leave and Earnings Statement (LES) if you are still serving and have no DD-214:

Branch of Service: _____

Unit: _____

Rank: _____

Date of Service (month/date/year): _____ to _____

Date of Honorable Discharge: _____

C. Educational Preference Points (70 ILCS 705/16.06b(h)(3))(Max. 2.5 points)

Please state the following information regarding your educational background and attach copies of certified transcripts as proof of the attainment of a degree:

College Attended: _____

Dates of Attendance (month/date/year): _____ to _____

Degree Awarded: _____

College Attended (if applicable): _____

Dates of Attendance (month/date/year): _____ to _____

Degree Awarded: _____

D. Residency Preference Points (70 ILCS 705/16.06b(h)(6))(Max. 2.5 points)

Please provide your primary resident address and attach at least two documents that indicate proof of your residence within the boundaries of the North Palos Fire Protection District:

Home Address: _____

Length of Residence at this Address: _____

Description of Proof Submitted: _____