



NORTH PALOS FIRE PROTECTION DISTRICT

Administrative Headquarters

10629 S Roberts Rd

Palos Hills, IL 60465-1935

Ph 708.974.4474 · Fx 708.974.0626

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AGENDA

Board of Trustees Regular Meeting

North Palos Fire Protection District

November 19, 2019 at 6:00p.m.

Call to Order

Roll Call

Approval of Agenda

Public comments

Approval of Minutes

Communications or Reports from the Board

Reports from Administration

- A. Fire Chief
- B. Attorney
- C. Finance
- D. Motion to Pay Bills
- E. Special Presentations

OLD BUSINESS

Opioid Litigation

NEW BUSINESS

Government Accounting

Purchasing Policy

One Digital – Insurance Broker

Tentative Budget for 2020

Ordinance Governing Transmission of Alarm and Trouble Signal

Adjournment

Posted 11/14/2019 @ 4:30 p.m.

By: Gina Degleffetti



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BOARD OF TRUSTEES MEETING MINUTES

Tuesday, November 19, 2019

The Board Meeting was called to order at 6:06 p.m.

On the call of the roll, the following Trustees responded as present: President Marguerite Hodek, Treasurer Steve Good and Secretary Samir Khalil. Also in attendance were Chief Paul Mackin, Attorney Meganne Trela, James Howard, and Recording Secretary Gina Degleffetti.

President Hodek made a motion to approve the Agenda as submitted. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

President Hodek made a motion to approve the minutes of the meeting from October 15, 2019 as submitted. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

James Howard from Government Accounting reviewed the monthly financial report.

President Hodek made a motion to approve the payment of bills in the amount of \$175,039.43. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

Chief Mackin read various communications and thank you letters that were received and his Report. (Attached)

Attorney Trela reported that the Firm will provide cannabis policies for the District in January 2020.

OLD BUSINESS

Opioid lawsuit – Nothing to report.

NEW BUSINESS

Chief Mackin presented a proposal from Governmental Accounting for services beginning January 1, 2020. In the last two years, there have been many cuts made to the Administration and we would like Governmental Accounting to handle and provide assistance with additional items. The proposed responsibilities include but not limited to; cash management, accounts payable, payroll, general ledger, capital projects and debt service, budgets, levy, and audit.

President Hodek made a motion to accept the proposal from Governmental Accounting and expand our current services. Seconded by Treasurer Good. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

President Hodek made a motion to accept the Purchasing Policy drafted by Attorney Miller. Seconded by Treasurer Good. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

Chief Mackin reported that He, the Insurance Committee and Gina met with three new brokers for providing health insurance benefits. A discussion was held and OneDigital best suits the needs of the District.

President Hodek made a motion to switch to OneDigital. Seconded by Treasurer Good. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

The tentative budget for 2020 will be available for viewing following the meeting.

President Hodek made a motion to accept Ordinance 2019-03 Governing Transmission of Alarm and Trouble Signals. Seconded by Treasurer Good. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

President Hodek made a motion to adjourn at 6:51 p.m. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gina Degleffetti".

Gina Degleffetti, Recording Secretary