



NORTH PALOS FIRE PROTECTION DISTRICT

Administrative Headquarters

10629 S Roberts Rd

Palos Hills, IL 60465-1935

Ph 708.974.4474 · Fx 708.974.0626

www.northpalosfire.org

AGENDA

Board of Trustees Regular Meeting

North Palos Fire Protection District

December 19, 2023, at 6:00p.m.

- Call to Order
- Roll Call
- Approval of Agenda
- Public comments
- Approval of Minutes
- Communications or Reports from the Board
- Reports from Administration
 - 1) Fire Chief
 - 2) Attorney
 - 3) Finance
 - 4) Motion to pay bills

OLD BUSINESS

- 1) None

NEW BUSINESS

- 1) Approval of 2023 Levy Ordinance
- 2) Approval of Assistant Chief Contract Resolution
- 3) Approval of Addendum of Fire Chief Contract
- 4) Approval of 2024 Wage and Benefit
- 5) Approval of Variance Agreement Extension
- 6) Discussion and Action on Retirement Buyback Benefits
- 7) Discussion and Action on Hiring Full Time FF/PM
- 8) Approval of Board of Trustees Meeting Schedule 2024
- 9) Pension Fund Board Appointments
- 10) Approval of Disposal of Unused Equipment
- 11) Promotional Ceremony
- 12) Adjournment

Posted 12/14/2023 @ 1:30 pm

By: Gina Degleffetti

Board of Trustees | Marguerite Hodek · Samir Khalil · Steven Good
Board of Commissioners | Leo Miller · Gerald Sawyer · Richard Karl
Fire Chief | Paul F. Mackin · Assistant Chief | Brian Hughes



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BOARD OF TRUSTEES MEETING MINUTES

Tuesday, December 19, 2023

The Board Meeting was called to order at 6:03 p.m.

On the call of the roll, the following Trustees responded as present, President Marguerite Hodek, and Secretary Samir Khalil. Also, in attendance were Chief Paul Mackin, Assistant Chief Brian Hughes, Recording Secretary Gina Degleffetti, Attorney Miller and James Howard. Steve Norvilas is the only public present. Treasurer Steve Good is absent.

Secretary Khalil made a motion to approve the agenda as submitted. Seconded by President Hodek. Roll Call. Hodek (Aye), Khalil (Aye), Good (Absent). Motion carried.

Secretary Khalil made a motion to approve the minutes of the meeting from November 21, 2023, as submitted. Seconded by Treasurer Good. Roll Call. Hodek (Aye), Khalil (Aye), Good (Absent). Motion carried.

Chief Mackin read various communications and thank you letters that were received and his report.

Attorney Trela had nothing to report at this time.

James Howard from Government Accounting reviewed the monthly financial report (attached). Tax distributions are behind. However, we have begun receiving tax deposits. Additionally, the GEMT invoice has also been received.

President Hodek made a motion to approve the payment of bills and journal entries totaling \$128,895.93 from 11/1/23-11/30/23. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Good (Absent), Khalil (Aye). Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

James Howard presented and reviewed the 2023 Levy Ordinance. The CPIU is at 6.5%.

Board of Trustees | Marguerite Hodek · Samir Khalil · Steven Good
Board of Commissioners | Leo Miller · Gerald Sawyer · Richard Karl
Fire Chief | Paul F. Mackin · Assistant Chief | Brian Hughes

President Hodek made a motion to approve Ordinance 2023-03 Levying and Assessing the Taxes of the North Palos FPD for FY24. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Absent). Motion carried.

Chief Mackin reviewed the revisions made to the Assistant Chief's contract. The contract renewal is good through 12/31/25. President Hodek made a motion to approve the Assistant Chief Contract. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Good (Absent), Khalil (Aye). Motion carried.

President Hodek made a motion to accept the Fire Chief Contract Addendum. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Good (Absent), Khalil (Aye). Motion carried.

Chief Mackin presented the Wage and Benefit Agreement and reviewed the annual increases and revisions. President Hodek made a motion to accept the Wage and Benefit Agreement. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Good (Absent), Khalil (Aye). Motion carried.

Chief Mackin lead a discussion on the Variance Agreement regarding the part time EMT program. The union agreed to extend the agreement for three months. President Hodek made a motion to accept the Variance Agreement with Local 4323. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Good (Absent), Khalil (Aye). Motion carried.

Chief Mackin lead a discussion on the benefit buyback request prior to his retirement. President Hodek made a motion to approve the partial payout of benefits for Chief Mackin and the remaining will be paid in 2024. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Good (Absent), Khalil (Aye). Motion carried.

Chief Mackin reported on the FF/PM vacancy. We have begun processing the full-time candidate's background. President Hodek made a motion to hire the current candidate if the candidate passes all aspects of the process. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Good (Absent), Khalil (Aye). Motion carried.

President Hodek made a motion to approve the Board of Trustees meeting schedule for 2024. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Good (Absent), Khalil (Aye). Motion carried.

President Hodek made a motion to appoint Steve Norvilas and Brian Hughes to fill the two vacancies on the Pension Board due to Chief Mackin and B/C Stripeik retiring.

President Hodek made a motion to accept Resolution 2023-05 Authorizing the Disposal of Unused Equipment. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Good (Absent), Khalil (Aye). Motion carried.

A Promotional Ceremony will take place after adjournment of the meeting.

President Hodek made a motion to adjourn at 6:41 p.m. Seconded by Treasurer Good. Roll Call. Hodek (Aye), Khalil (Aye), Good (Absent). Motion carried.

Respectfully submitted,



Gina Degleffetti, Recording Secretary