



# **NORTH PALOS FIRE PROTECTION DISTRICT**

## **Administrative Headquarters**

10629 S Roberts Rd

Palos Hills, IL 60465-1935

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[www.northpalosfpd.org](http://www.northpalosfpd.org)

## **AGENDA**

### **Board of Trustees Regular Meeting**

### **North Palos Fire Protection District**

**August 18, 2020 at 6:00p.m.**

Call to Order

Roll Call

Approval of Agenda

Public comments

Approval of Minutes

Communications or Reports from the Board

Reports from Administration

- A. Fire Chief
- B. Attorney
- C. Finance
- D. Motion to pay bills
- E. Special presentations

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Review Audit RFP's

Discussion and Approval of Fire Chief's Contract

Republic Bank Line of Credit Renewal

Fund Balance Policy

Investment Policy

Adjournment

Posted 8/14/2020 @ 11:30 a.m.

By: Gina Degleffetti

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*Board of Trustees | Marguerite Hodek · Samir Khalil · Steven Good*

*Board of Commissioners | Leo Miller · Gerald Sawyer · Richard Karl*

*Fire Chief | Paul F. Mackin*



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### **BOARD OF TRUSTEES MEETING MINUTES**

**Tuesday, August 18, 2020**

The Board Meeting was called to order at 6:00 p.m.

On the call of the roll, the following Trustees responded as present: President Marguerite Hodek, Treasurer Steve Good and Secretary Samir Khalil. Also in attendance were Chief Paul Mackin, Attorney Joseph Miller, James Howard, and Recording Secretary Gina Degleffetti.

President Hodek made a motion to approve the Agenda as submitted. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

President Hodek made a motion to approve the minutes of the meeting from July 21, 2020 as submitted. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

James Howard from Government Accounting reviewed the monthly financial report.

President Hodek made a motion to approve the payment of bills totaling \$193,185.09. Seconded by Treasurer Good. Roll Call. Hodek (Aye), Good (Aye), Khalil (Aye). Motion carried.

Chief Mackin read various communications and thank you letters that were received and his Report. (Attached)

Attorney Miller reported that we should be receiving tax deposits that reflect the referendum. There may be some delay since penalties will not be assessed until October 1.

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*Board of Trustees | Marguerite Hodek · Samir Khalil · Steven Good*  
*Board of Commissioners | Leo Miller · Gerald Sawyer · Richard Karl*  
*Fire Chief | Paul F. Mackin*

## OLD BUSINESS

None.

## NEW BUSINESS

James Howard presented the Audit RFP's that we received. The recommendation is ILRFP Audit & Tax LLC.

President Hodek made a motion to enter into a three agreement with ILRFP Audit & Tax LLC. Seconded by Treasurer Good. Roll Call. Hodek (Aye), Good (Aye), Khalil (Aye). Motion carried.

Attorney Miller presented the First Amendment to the Appointment of Fire Chief. The interim language has been removed and the contract is extended for three years.

President Hodek made a motion to accept the Fire Chief Contract as presented. Seconded by Treasurer Good. Roll Call. Hodek (Aye), Good (Aye), Khalil (Aye). Motion carried.

President Hodek made a motion to accept Resolution 2020-02 Declaring Items Surplus. Seconded by Treasurer Good. Roll Call. Hodek (Aye), Good (Aye), Khalil (Aye). Motion carried.

James Howard presented the Fund Balance Policy and Investment Policy as discussed at the July board meeting after the annual financial audit was completed.

President Hodek made a motion to approve the Fund Balance Policy as presented. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

President Hodek made a motion to approve the Investment Policy as presented. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

President Hodek made a motion to adjourn at 6:34 p.m. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

Respectfully submitted,



Gina Degleffetti, Recording Secretary