



NORTH PALOS FIRE PROTECTION DISTRICT

Administrative Headquarters

10629 S Roberts Rd
Palos Hills, IL 60465-1935
Ph 708.974.4474 · Fx 708.974.0626
www.northpalosfpd.org

AGENDA

Board of Trustees Regular Meeting North Palos Fire Protection District November 16, 2021 at 6:00p.m.

Call to Order
Roll Call
Approval of Agenda
Public comments
Approval of Minutes
Communications or Reports from the Board
Reports from Administration

- A. Fire Chief
- B. Attorney
- C. Finance
- D. Motion to pay bills
- E. Special presentations

OLD BUSINESS

None

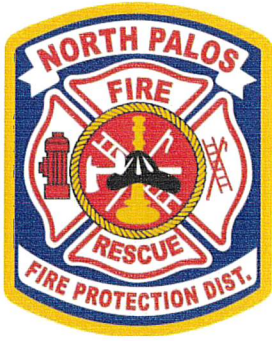
NEW BUSINESS

Approval of Ambulance Loan w/ US Bank.
Property and Casualty Insurance Renewal.
Workers Comp Insurance Renewal.
Closed Session – Discussion on the appointment, employment, compensation of specific employees of the North Palos Fire Protection District.
Discussion/Adoption of Ordinance 2021-02, an ordinance amending the policy manual concerning the organizational chart and position ranks for the North Palos Fire Protection District.
Discussion /Adoption of Ordinance 2021-03, An Ordinance amending the policy manual for the North Palos Fire Protection District (job descriptions).
Motion appointing the rank of Assistant Chief for the North Palos Fire Protection District and authorizing an employment agreement for the position of Assistant Chief.
Motion to authorize the purchase of up to two (2) vehicles through the Suburban Purchasing Cooperative at an amount not to exceed \$100,000 with the funds to be from the 2022 Budget.
Resolution Declaring Items Surplus.
Adjournment.

Posted 11/12/2021 @ 2:30 p.m.

By: Gina Degleffetti

*Board of Trustees | Marguerite Hodek · Samir Khalil · Steven Good
Board of Commissioners | Leo Miller · Gerald Sawyer · Richard Karl
Fire Chief | Paul F. Mackin*



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BOARD OF TRUSTEES MEETING MINUTES

Tuesday, November 16, 2021

The Board Meeting was called to order at 6:02 p.m.

On the call of the roll, the following Trustees responded as present: President Marguerite Hodek, Treasurer Steve Good and Secretary Samir Khalil in attendance. Also in attendance were Chief Paul Mackin, Recording Secretary Gina Degleffetti, James Howard, and Attorney Meganne Trela.

Secretary Khalil made a motion to approve the Agenda as submitted. Seconded by President Hodek. Roll Call. Khalil (Aye), Hodek (Aye), Good (Aye). Motion carried.

Secretary Khalil made a motion to approve the minutes of the meeting from October 19, 2021, as submitted. Seconded by President Hodek. Roll Call. Khalil (Aye), Good (Aye), Hodek (Aye). Motion carried.

Chief Mackin read his Report. (Attached)

Attorney Trela reported that items for discussion will be in closed session.

James Howard from Government Accounting reviewed the monthly financial reports for October. We have received 96% of anticipated tax revenue. The Village of Worth has been invoiced for their contract, we expect the payment in a few days. Additionally, the CPI is over 5% due to inflation. We are right on target with our current budget spending for the year.

President Hodek made a motion to approve the payment of bills totaling \$171,089.34. Seconded by Treasurer Good. Roll Call. Hodek (Aye), Good (Aye), Khalil (Aye). Motion carried.

OLD BUSINESS

None.

Board of Trustees | Marguerite Hodek · Samir Khalil · Steven Good

Board of Commissioners | Leo Miller · Gerald Sawyer · Richard Karl

Fire Chief | Paul F. Mackin

NEW BUSINESS

Chief Mackin reported that we have applied for a loan with US Bank for a new ambulance. All of the paperwork has been completed and we qualified for a 1.66% interest rate.

President Hodek made a motion to approve the loan with US Bank in the amount of \$160,000 for a new ambulance. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Good (Aye), Khalil (Aye). Motion carried.

President Hodek made a motion to approve the work comp renewal with IPRF. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Good (Aye), Khalil (Aye). Motion carried.

Chief Mackin held a discussion on creating the position of Assistant Chief. This position will be a daytime administrative position with a concentrated effort in Fire Prevention. Chief Mackin is recommending Lt. Brian Hughes for the position.

Attorney Meganne Trela reported on the HB0220 and the effect it may have on the district

President Hodek made a motion to approve Ordinance 2021-02. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

President Hodek made a motion to approve Ordinance 2021-03. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

President Hodek made a motion to appoint Brian Hughes to the rank of Assistant Chief. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

Chief Mackin reported on the need to purchase of two command vehicles. These vehicles will be for the Fire Chief and the Battalion Chiefs. Chief Mackin is recommending to purchase (1) Ford Explorer and (1) Ford Expedition through the Suburban Purchasing Cooperative program. Chief Mackin presented two contracts to order these vehicles now, as they will take months to receive.

President Hodek made a motion to authorize the order and purchasing of (1) Ford Explorer and (1) Ford Expedition through the Suburban Purchasing Cooperative program. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

President Hodek made a motion to adjourn at 6:42 p.m. Seconded by Secretary Khalil. Roll Call. Hodek (Aye), Khalil (Aye), Good (Aye). Motion carried.

Respectfully submitted,



Gina Degleffetti, Recording Secretary